

CITY OF WEST

CITY COUNCIL MEETING MINUTES

September 2, 2025 – 6:00 PM

West Community Center – 200 Tokio Road

1. Call to Order

The meeting was called to order by Mayor David Pratka at 6:00 PM.

2. Pledge of Allegiance & Invocation

The Pledge was led by Mayor Pratka.

The Invocation was given by Mayor Pro Tem Matt Miller.

3. Roll Call

Members Present:

- Mayor David Pratka
- Mayor Pro Tem Matt Miller
- Council Members: Brian Muska, Chris Nors, Cody Harris, Jerrel Bolton

All members were present.

4. Consent Agenda

The consent agenda includes all matters considered routine or noncontroversial in nature. All items are approved by a single motion unless removed for separate discussion.

A. Approve Minutes: August 5, 2025

B. Approve Bills: August 2025

C. Monthly Departmental Reports:

- Police Department Report
- Public Works Report
- Fire Marshal Report
- Code/Permitting Report
- Engineer Report
- Mayor Report
- City Manager Report
- Project Expenditure Report
- Sales Tax Allocation/EDC Report

Engineer Kyle Schulze gave the Engineer's Report, noting that the Wastewater Treatment Plant project is currently 100 days behind schedule. The WWTP Drainage Channel project is

progressing, though recent rain caused some ground work to wash away.

Motion: To approve the Consent Agenda.

Made by: Matt Miller

Seconded by: Brian Muska

Vote: All in favor. Motion carried.

5. Citizen Comments

No citizen comments were made.

6. Public Hearing – Proposed Budget FY 2025–2026

Mayor Pratka opened the hearing at 6:22 PM.

- The proposed budget will raise \$40,793 more in property tax revenue than last year's budget, a 2.03% increase.
- The property tax revenue to be raised from new property added to the tax roll this year is \$42,874.

No speakers. Hearing closed at 6:23 PM.

7. Adoption of FY 2025–2026 Budget

Motion: To adopt the FY 2025–2026 budget.

Made by: Matt Miller

Seconded by: Jerrel Bolton

Vote: All in favor. Motion carried.

8. Public Hearing – Proposed Tax Rate FY 2025–2026

Mayor Pratka opened the hearing at 6:24 PM regarding the proposed tax rate of \$0.630000 per \$100 valuation.

- This represents an effective 0.02% increase in the tax rate.
- The rate will raise more taxes for maintenance and operations than last year's rate.
- The effective increase is 0.77%, raising taxes on a \$100,000 home by \$1.52.

No speakers. Hearing closed at 6:25 PM.

9. Adoption of FY 2025–2026 Tax Rate

Motion: To adopt a property tax rate of \$0.630000 per \$100 valuation.

Made by: Jerrel Bolton

Seconded by: Cody Harris

Vote: All in favor. Motion carried.

10. Public Hearing – Annexation Proposal

A public hearing was scheduled regarding annexation of a 0.907-acre tract of land (MCAD Property ID: 319284, J.F. McKirsack Survey, Abstract 624, McLennan County, Texas).

No Action. Hearing reset for September 16, 2025.

11. Annexation Ordinance – Gatlin Tract

Consideration of an ordinance annexing a 0.907-acre tract requested by Vanessa and Wesley Gatlin.

No Action. Reset for September 16, 2025.

12. Cole Simmons Memorial Scholarship – Road Closure

Request for road closure on October 5, 2025, in the 100 block of Roberts (from the alley to Oak Street) for the Cole Simmons Memorial Scholarship event at Wolf's Sports Bar.

Motion: To approve road closure.

Made by: Chris Nors

Seconded by: Cody Harris

Vote: All in favor. Motion carried.

13. Bureau Veritas Contract Amendment

Review of the current contract with Bureau Veritas and authorization for the City Manager to execute an amendment to update and add new services.

Motion: To approve.

Made by: Cody Harris

Seconded by: Chris Nors

Vote: All in favor. Motion carried.

14. FundView Software ERP Solutions

Authorization for the City Manager to enter into a contract for municipal software.

Motion: To approve.

Made by: Jerrel Bolton

Seconded by: Matt Miller

Vote: All in favor. Motion carried.

15. Executive Session

Pursuant to Chapter 551, Texas Government Code, the City Council convened into Executive Session at 6:35 PM and concluded at 7:18 PM.

16. Action Resulting from Executive Session

No Action Taken.

17. Council & City Manager Comments / Future Agenda Items

City Manager Report:

1. Website & Email Migration – Transitioning to .gov domain; updating website with

interactive agenda tool.

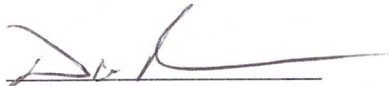
2. Water System & Infrastructure – Emergency valve repair, well rejuvenation studies, advanced metering upgrades, surface water discussions, Playdium water line repairs.
3. Streets & Public Works – Pending street survey, limb removal and storm debris recovery program.
4. Financial Review – Audit of legacy accounts and potential transfer into LOGIC investments.
5. Budget & Personnel – Health care contribution adjustments, employee COLA increases.
6. Surplus Property – To be listed for sale; council to be notified if bids exceed policy threshold.

No Council Member comments or requests were made.

18. Adjournment

Mayor Pratka adjourned the meeting at 7:12 PM.

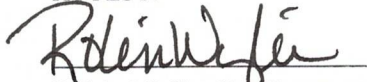
APPROVED:



Mayor David Pratka



ATTEST:



Robin Wylie, City Secretary