



# **CITY OF WEST, TEXAS**

## **FISCAL YEAR 2025 BUDGET**

Prepared by:  
Wm. Brian Daily  
City Manager

Presented to:  
Mayor and City Council  
City of West, Texas

## City of West, Texas

### Budget Message – Introduction

A city's budget is more than a financial plan, it is a reflection of priorities, a commitment to stewardship, and a roadmap for delivering essential services to our citizens. The City of West approaches budgeting not as a routine exercise in spending, but as a strategic responsibility to ensure long-term fiscal health, responsiveness to community needs, and trust in local government.

One of the most important principles guiding this budget is financial restraint. Simply because a line item exists in the budget does not mean that the expenditure is required or encouraged. Budget authority is not a directive to spend; it is a ceiling, not a floor. In fact, the most responsible departments consistently look for ways to spend less than budgeted, preserving resources, promoting innovation, and delivering services more efficiently. This mindset ensures we are not only meeting expectations, but also building capacity to respond to emergencies, pursue grants or matching opportunities, and plan for meaningful capital improvements.

Each dollar spent is a dollar entrusted to us by the taxpayers of West. That trust must be honored by critically evaluating every purchase, contract, and staffing decision. Financial discipline allows us to avoid unnecessary debt, maintain stable utility rates, keep taxes low, and preserve reserves for unforeseen needs. Over time, this restraint builds a city that is resilient, responsive, and capable of adapting to changing economic conditions without sacrificing core services or community investments.

This budget reflects a commitment to the foundational responsibilities of local government—public safety, infrastructure, parks, planning, and administration, while also setting realistic goals based on current revenues, operational trends, and staffing capacity. It balances the needs of today with the vision for tomorrow.

Above all, this document is a tool, not a checklist. While appropriations provide departments the flexibility to operate, the expectation remains that all spending be necessary, justified, and in the best interest of the City of West and its residents. Our revised purchasing and procurement policy ensures greater financial accountability and oversight. Budgeted items still require approval prior to expenditure.

We are proud to present this budget as a responsible, forward-looking plan that upholds our community's values, reflects commitment to service, and demonstrates true fiscal leadership.

# Importance of Sales Tax Revenue to the City of West

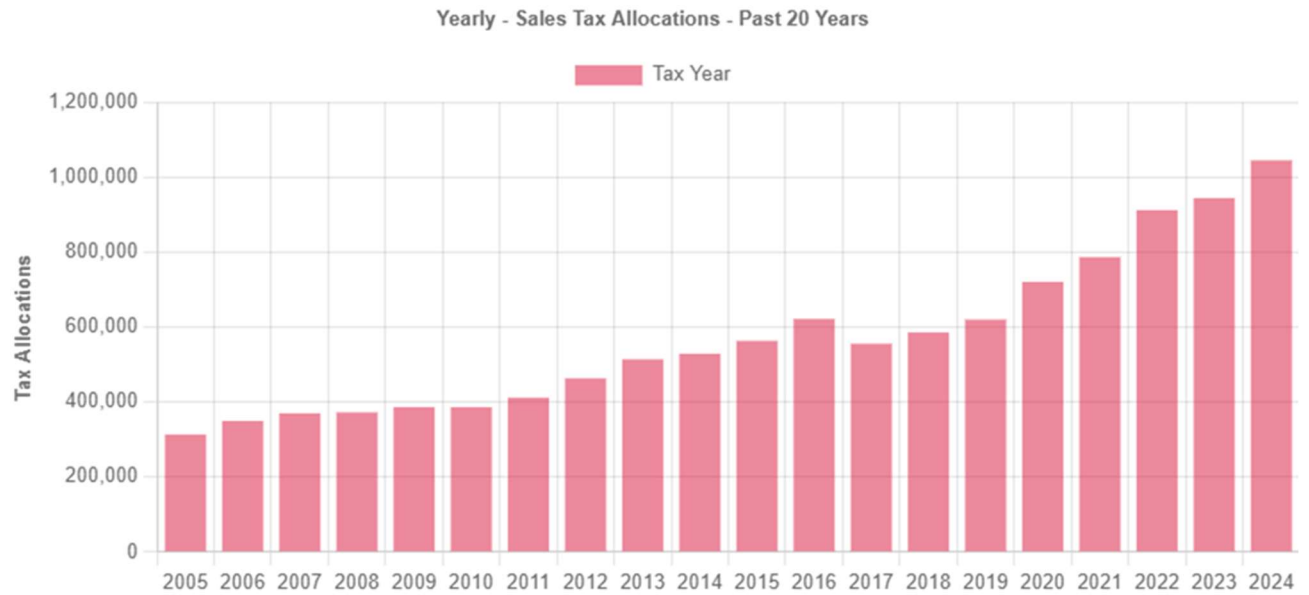
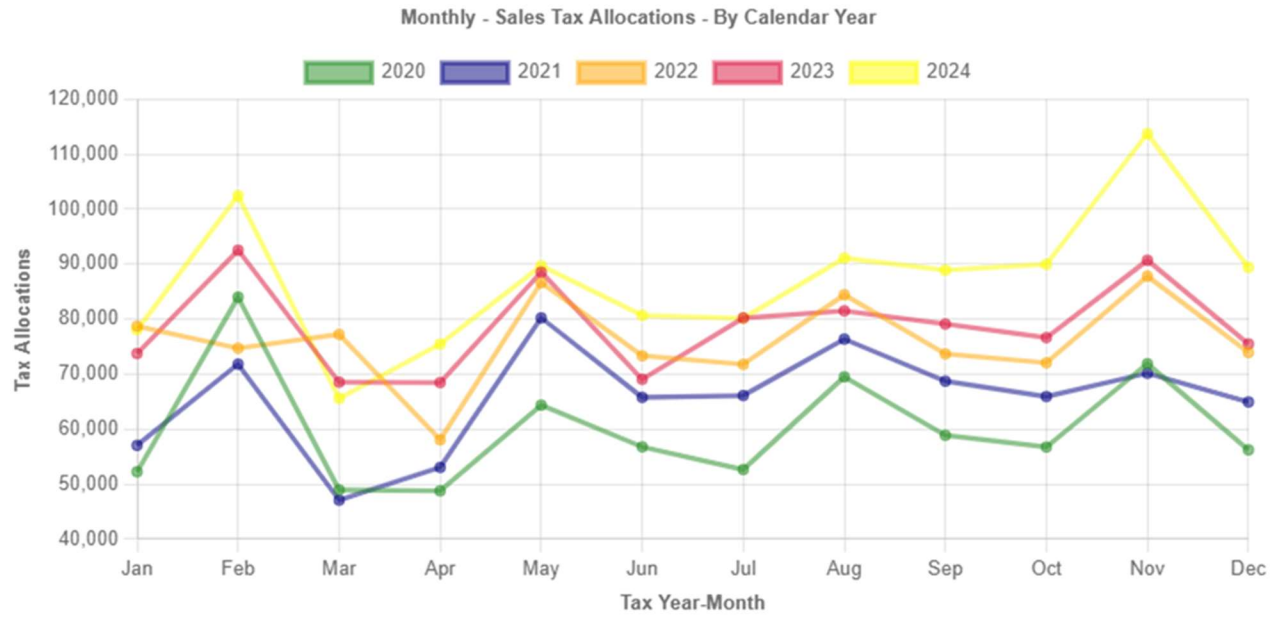
Sales tax revenue plays a vital role in supporting the operations and financial stability of the City of West. As one of our most flexible and impactful revenue sources, it provides funding for essential services such as police, fire protection, street maintenance, and general administration. The City receives 2% of the total 8.25% state sales tax rate—split between the General Fund (1.00%), Economic Development Corporation (0.50%), and Street Maintenance (0.50%). These funds are distributed monthly by the Texas Comptroller and offer a direct reflection of our city's commercial activity.

Given West's modest property tax base, strong sales tax performance is crucial. It helps offset the reliance on property taxes by capturing revenue from travelers, non-resident consumers, and local retail activity, thereby keeping our property tax rate competitive. Additionally, because a significant portion of sales tax revenue is unrestricted, it allows the City the flexibility to respond to changing needs without the constraints tied to other funding sources.

Sales tax trends also serve as a barometer for local economic health. Consistent monitoring allows us to adapt budgeting strategies and make informed decisions that support growth and sustainability. Furthermore, the dedicated portions of sales tax—specifically for the West Economic Development Corporation and street maintenance—enable strategic investments in infrastructure, business recruitment, and community development.

Understanding and managing this revenue stream with diligence is essential to responsible governance. We are also actively pursuing better transparency in our sales tax data to better analyze local economic contributions and plan accordingly. I look forward to discussing this further and exploring ways to ensure our sales tax collections continue to support our long-term goals.

Respectfully,  
**Wm. Brian Daily**  
City Manager  
City of West, Texas



This following data outlines a comparison of certified ad valorem tax data and projected financial performance for the City of West, Texas, between fiscal years 2024–2025 and 2025–2026. The analysis includes tax rates, certified taxable values, and revenue performance to inform fiscal planning and long-term sustainability.

### **FY 2024–2025 Certified Financial Overview**

- Adopted Tax Rate: \$0.630000 per \$100 valuation
  - Maintenance & Operations (M&O): \$0.173190
  - Interest & Sinking (I&S): \$0.456810
- Certified Taxable Value: \$321,606,082
- Certified Levy:
  - M&O: \$539,292.46
  - I&S: \$1,422,451.32
  - Total Certified Levy: \$1,961,743.78
- Collected Revenue (per appraisal district report):
  - M&O Collected: \$542,427.38
  - I&S Collected: \$1,430,503.92
  - Total Collected Revenue: \$1,973,174.59

### **FY 2025–2026 Projected Financial Overview**

- Projected Tax Rate (unchanged): \$0.630000 per \$100 valuation
  - M&O: \$0.173190
  - I&S: \$0.456810
- Certified Taxable Value: \$325,759,289.00
  - Represents a 1% increase from FY 2024–2025
- Projected Total Levy: \$2,052,542.48
  - M&O Portion: Approximately \$564,046.18
  - I&S Portion: Approximately \$1,488,496.30

### **Financial Insights and Strategic Implications**

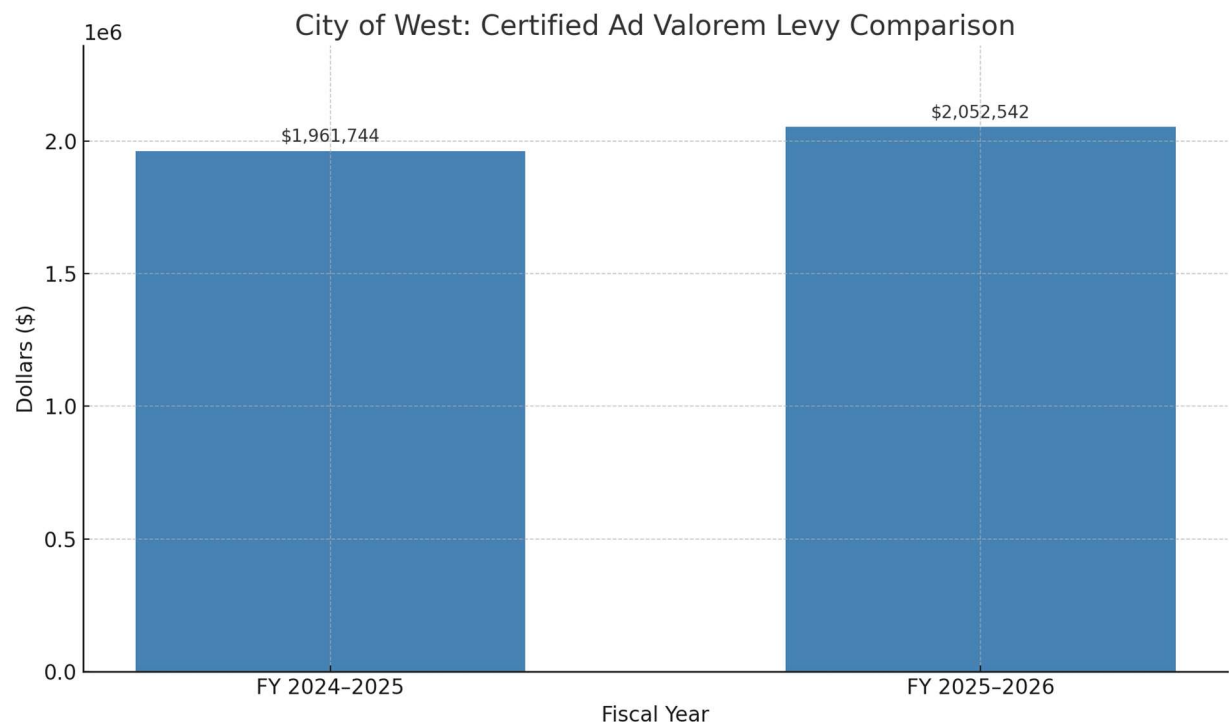
The City of West has adopted a stable tax rate for a second consecutive year while experiencing modest valuation growth. The adopted rate exceeds the No-New-Revenue Rate (\$0.629856/100), allowing the City to address capital obligations and operational commitments without exceeding the voter-approval rate.

Year-over-year growth of 1% in certified value supports a long-term strategy for infrastructure investment, debt service coverage, and public safety funding. Maintaining a steady levy ensures

fiscal responsibility while adapting to inflationary pressures and service expectations.

Conclusion

The comparative analysis of FY 2024–2025 and FY 2025–2026 highlights a consistent financial trajectory for the City of West. Continued oversight and conservative budgeting will remain key in aligning city operations with taxpayer resources and community needs.



## Consumer Price Index (CPI) Considerations

In preparing the FY 2025–2026 budget, the City of West has evaluated inflationary pressures using the Consumer Price Index for All Urban Consumers (CPI-U) for the West Census Region, which includes the City of West. According to the U.S. Bureau of Labor Statistics, the CPI-U for the West Region increased by 2.7% over the 12-month period ending June 2025, while the core inflation rate (excluding food and energy) rose by 2.9%. These figures provide an accurate reflection of regional price changes for consumer goods and services, including housing, utilities, and transportation.

The City's proposed tax rate remains unchanged at \$0.630000 per \$100 valuation, representing a 1% increase in certified values over FY 2024–2025. This rate is projected to yield a total levy of \$2,052,542.48, reflecting an increase by an amount of \$40,793, which is a 2.03 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$42,874. However, when adjusted for inflation using the CPI, this equates to only a 1.12% real increase in purchasing power, or \$22,188 in net new buying capacity.

## Proposed Departmental Budget Requests

### Public Works Department

The Public Works Director has submitted a proposed operating budget that reflects a **2.5% increase** over the prior year's adopted budget. This modest increase is within reasonable bounds and accounts for ongoing operational needs and inflationary cost adjustments.

### Police Department

The Police Department submitted two budget scenarios for consideration:

-**Option #1** proposes the addition of two new police officer positions and represents a **16.82% increase** over the prior year's budget.

-**Option #2** proposes the addition of one new officer, representing a **16.31% increase**.

-**A status quo option**, with no additional officers, still results in a **9.09% increase** due to personnel and equipment obligations.

An additional budgetary impact comes from the financing of two newly purchased Ford F-150 vehicles, totaling \$149,052 over three years, or approximately \$74,526 per vehicle. While these costs are not directly tied to the personnel increase, it should be noted that the hiring of additional officers will require further vehicle acquisitions.

Another point of concern is the RMS software system, acquired in 2023 at an annual cost of \$32,094. To date, this system has not been used due to unresolved equipment deficiencies. Despite not having been utilized, the City will have spent **\$96,282** on this software by the end of FY 2025. Additional equipment, estimated at no less than \$10,000, will be needed to make the system operational. However, given the lack of

functionality to date, and the escalating cost, continued investment in the platform without a clear return on investment is not fiscally prudent.

### **Fiscal Responsibility**

Fiscal responsibility is a foundational principle of effective municipal governance. It ensures that public resources are managed prudently, with accountability and transparency at every level. In budgeting and daily operations, the City must align spending with community priorities, maintain reserves for unforeseen needs, and avoid unnecessary debt or overextension. Responsible financial stewardship builds public trust, promotes long-term sustainability, and positions the municipality to respond to challenges while continuing to deliver essential services. Every expenditure must be evaluated not only for its necessity but also for its return on investment and alignment with strategic goals.

This proposed budget reflects that principle. Given current revenue levels, inflationary impacts, and known operational needs, the City is presenting a balanced budget that does not currently include funding for additional police officer positions. With future commercial and population growth, these additions can and should be reevaluated. In the meantime, department heads are encouraged to exercise fiscal restraint and seek efficiencies to support strategic priorities and long-term financial health.



**General Fund Payments:**

Patrol Vehicle Payments

1. Police (2) Ford F-150 Trucks (3 year note)	\$ 32,493.44
2. Police (2) Ford F-150 Trucks (3 year note)	\$ 31,190.82

**Total        \$63,684.26**

Ambulance Subsidy

Cardiac Monitors	\$36,346.51
------------------	-------------

**Total        \$36,346.51**

**General Fund Total    \$100,030.77**

**Water/Wastewater Capital Outlay**

1. Water Meters	\$69,978.99
-----------------	-------------

**Total        \$69,978.99**

FY 2025-2026  
ALL FUNDS SUMMARY

DRAFT

	General Fund	Water Sewer Fund	Water Reserve Fund	Meter Deposit Fund	Com. Dvlp. Fund	Mun. Court Tech	Mun. Sec. Fund	Asset Forfeiture Fund	LEOSE Acct.	Hotel Tax Fund	Child Safety Fund
	(4b sales)										
Estimated Balance 10/1/2025	\$650,000.00	\$652,000.00	\$205,495.00	\$157,131.02	\$256,025.73	\$8,846.33	\$9,330.96	\$752.51	\$8,766.90	\$160,184.00	\$26,192.47
Estimated Receipts	\$5,236,162.00	\$2,964,287.00	\$500.00	\$10,000.00	\$80,000.00	\$300.00	\$350.00	\$2.00	\$1,200.00	\$170,000.00	\$3,500.00
Total Funds Available	\$5,886,162.00	\$3,616,287.00	\$205,995.00	\$167,131.02	\$336,025.73	\$9,146.33	\$9,680.96	\$754.51	\$9,966.90	\$330,184.00	\$29,692.47
Proposed Expenditures	\$4,102,989.00	\$3,071,231.00	-0-	-0-	\$100,000.00	\$9,146.33	\$9,680.96	-0-	\$6,500.00	\$100,000.00	\$1,500.00
Estimated Balance 9/30/2026	\$1,783,173.00	\$545,056.00	\$202,474.00	\$167,131.02	\$236,025.73	\$0.00	\$0.00	\$754.51	\$3,466.90	\$230,184.00	\$28,192.47

**GENERAL FUND - REVENUE****DRAFT**

	Prior Year Total (actual) 2024-2025	Prior Year Total (budgeted) 2024-2025	Current Year To 6/30/2025	Estimated Year End Est. 9/30/2025	Budgeted 10/01/25 To 9/30/2026
Beginning Balance (Est.)					<b>\$650,000</b>
Revenues:					
General Property Taxes	\$1,365,234	\$1,601,001.00	\$1,537,798	\$1,600,000	\$1,627,425
Penalty & Interest	\$18,088	\$30,000.00	\$6,960	\$15,000	\$15,000
City Sales Tax	\$994,924	\$1,000,500.00	\$830,020	\$1,100,000	\$1,091,627
Alcohol & Device	\$3,796	\$4,500.00	\$2,664	\$3,700	\$3,651
Occup/Franchise Tax	\$156,146	\$165,000.00	\$154,496	\$156,146	\$156,146
Hotel Tax	\$143,565	\$135,000.00	\$80,093	\$123,966	\$123,966
Permits/Building	\$4,786	\$55,000.00	\$13,721	\$5,000	\$5,000
Fines (Court)	\$137,034	\$130,000.00	\$105,968	\$128,000	\$130,000
Miscellaneous	\$11,860	\$15,000.00	\$2,933	\$3,500	\$3,500
Interest	\$12,788	\$24,000.00	\$7,844	\$10,641	\$10,500
Rental Income	\$4,470	\$6,000.00	\$2,550	\$4,000	\$4,470
Child Safety Fees	\$3,727	\$3,800.00	\$3,737	\$3,727	\$3,727
Grants	\$198,536	\$200,000.00	\$39,200	\$39,200	\$35,000
QIPP Program	\$1,779,598	\$1,384,000.00	\$1,396,916	\$1,890,197	\$2,026,151
Total Revenues	\$4,834,553	\$4,753,801	\$4,184,901	\$4,589,796	\$5,236,162
Total Budget					<b>\$5,886,162</b>

**GENERAL FUND - EXPENDITURES**

CITY OF WEST

FY 2025-2026

**DRAFT****General Fund - EXPENSES**

	Prior Year (actual) Total 2023-2024	Prior Year (Budgeted) Total 2024-2025	Current Year To 6/30/2025	Estimated Year End Est. 09/30/2025	Budgeted 10/01/25 to 9/30/26
<b>Expenditures:</b>					
Salaries					
Salaries - Police	\$469,066	\$638,133	\$437,727	\$610,000	\$675,000
Salaries - General	\$324,635	\$472,533	\$555,108	\$555,100	\$620,000
Payroll Taxes		\$85,156	\$81,956	\$109,274	\$130,000
Benefits - Retirement	\$81,719	\$75,651	\$66,411	\$65,000	\$90,000
Benefits - Group Ins.	\$157,010	\$141,244	\$114,430	\$115,000	\$240,000
Utilities	\$95,345	\$110,000	\$70,472	\$96,850	\$110,000
Telephone/Internet	\$29,058	\$30,000	\$23,458	\$27,550	\$30,000
Office Supplies - GF	\$6,781	\$6,000	\$2,438	\$6,000	\$6,000
Office Supplies - PD	\$4,210	\$7,500	\$3,886	\$4,000	\$4,000
General Supplies	\$20,187	\$25,000	\$19,088	\$20,000	\$25,000
Postage	\$2,461	\$3,000	\$1,281	\$2,400	\$3,000
Street Supplies	\$7,659	\$4,500	\$5,415	\$6,000	\$6,000
Police Supplies	\$50,969	\$55,000	\$27,933	\$35,000	\$60,000
Repair-Maint.- Facs./Equip					
*4404-Public Works Vehicles	\$11,375.49	\$20,000.00	\$2,433	\$16,950	\$20,000
*4401/05-PW Equipment R&M	\$30,780.28	\$38,500.00	\$36,860	\$40,000	\$40,000
*4403 Buildings - R&M	\$94,492.54	\$30,000.00	\$4,693	\$10,000	\$25,000
* 4406 Police Vehicles - R&M	\$27,851.90	\$35,000.00	\$29,204	\$35,000	\$40,000
*4407 Fire Department R&M	\$86,790.38	\$55,000.00	\$41,032	\$50,000	\$50,000
Repair - Maint. Streets	\$17,222	\$50,000	\$11,074	\$25,000	\$80,000
Criminal Justice Fees	\$55,305	\$71,500	\$19,998	\$71,500	\$71,500
Dues & Subscriptions- GF	\$25,420	\$30,000	\$25,493	\$30,000	\$60,000
Dues & Subscriptions-PD	\$58,638	\$58,000	\$46,462	\$58,000	\$30,258
Election Expense	\$1,715	\$1,200	\$1,756	\$2,000	\$2,000
Legal & Professional-GF	\$47,775	\$50,000	\$46,565	\$50,000	\$50,000
Legal & Professional-PD	\$1,085	\$2,000	\$2,605	\$3,000	\$4,000
Travel & Training-GF	\$11,325	\$15,000	\$1,304	\$11,000	\$15,000

**GENERAL FUND - EXPENDITURES**

	Prior Year (actual) Total 2023-2024	Prior Year (Budgeted) Total 2024-2025	Current Year To 6/30/2025	Estimated Year End Est. 09/30/2025	Budgeted 10/01/25 to 9/30/26
Travel & Training-PD	\$4,617	\$16,250	\$5,124	\$10,000	\$5,800
Travel & Training-VFD	\$3,036	\$3,500	\$942	\$3,000	\$3,500
Animal Control	\$7,790	\$10,400	\$7,730	\$10,000	\$8,000
Recycling	\$1,352	\$2,000	\$0	\$2,000	\$0
Library Subsidy	\$6,000	\$3,000	\$0	\$3,000	\$3,000
Ambulance Subsidy	<u>\$36,347</u>	<u>\$37,000</u>	<u>\$36,347</u>	<u>\$36,347</u>	<u>\$36,347</u>

**GENERAL FUND - EXPENDITURES**

	Prior Year (actual) Total 2023-2024	Prior Year (Budgeted) Total 2024-2025	Current Year To 6/30/2025	Estimated Year End Est. 09/30/2025	Budgeted 10/01/25 to 9/30/26
Gasoline & Oil - GF	\$18,034	\$22,000	\$9,966	\$18,500	\$22,000
Gasoline & Oil - PD	\$26,030	\$28,000	\$21,678	\$28,000	\$28,000
Gasoline & Oil - VFD	\$3,653	\$4,500	\$2,162	\$3,600	\$4,000
Gasoline & Oil - EMS	\$12,795	\$18,000	\$11,039	\$18,000	\$18,000
Miscellaneous-GF	\$10,455	\$12,000	\$10,050	\$12,000	\$12,000
Miscellaneous-PD	\$3,678	\$12,000	\$4,514	\$6,500	\$4,000
Insurance	\$60,796	\$65,000	\$52,191	\$65,000	\$65,000
Capital Outlay/Improve.	\$143,257	\$50,000	\$21,186	\$50,000	\$1,000,000
Uniforms-GF	\$2,131	\$2,200	\$1,837	\$2,200	\$2,500
Uniforms-PD	\$5,020	\$9,000	\$6,564	\$9,000	\$10,000
Public Health District	\$8,479	\$9,400	\$7,024	\$9,400	\$9,400
Hotel Tax Expenditures	\$49,608	\$50,000	\$45,209	\$50,000	\$50,000
Grant Expenditures	\$235,194	\$250,000	\$68,386	\$100,000	\$100,000
Parks & Ground Maint.	\$6,430	\$2,500	\$3,442	\$5,500	\$6,000
Engineering Fees	\$156,122	\$15,000	\$6,236	\$12,500	\$60,000
Code/Ordin. Enforcement	\$3,420	\$5,000	\$2,993	\$4,500	\$20,000
4B Sales Tax/EDC	\$70,000	\$50,000	\$7,109	\$10,000	\$50,000
Patrol Vehcile Payments	\$67,802	\$67,802	\$32,493	\$67,802	\$63,684
QIPP Program		\$1,506,597	\$943,458	\$943,458	\$0
Fire Inspector	\$987	\$2,200	\$2,956	\$3,500	\$35,000
Total Expenditures	\$2,661,906	\$4,363,266	\$2,989,715	\$3,538,431	\$4,102,989
Unappropriated Reserve					\$5,936,162
Total Budget					\$1,833,173

CITY OF WEST

**Water/Sewer Fund - REVENUE**

FY 2025-2026

**DRAFT**

	Prior Year Total (actual) 2024-2025	Prior Year Total (budgeted) 2024-2025	Current Year To 6/30/2025	Estimated Year End Est. 9/30/2025	Budgeted 10/01/25 To 9/30/2026
Beginning Balance (Est.)					<b>\$652,000</b>
<b>Revenues:</b>					
Property Taxes from GF	\$425,117	\$425,117	\$425,117	\$425,117	\$425,117
Water Sales		\$1,135,000	\$775,149	\$1,095,498	\$1,150,000
Sewer Service		\$925,000	\$682,581	\$932,770	\$965,000
W/S Taps - Meter	\$19,275	\$12,000	\$16,500	\$16,500	\$29,040
Late Charges	\$33,901	\$38,000	\$25,557	\$33,000	\$38,000
Miscellaneous	\$4,287	\$3,600	\$90	\$90	\$3,600
Interest	\$57,799	\$310,000	\$189,966	\$200,000	\$320,000
Collection Fees	\$31,034	\$32,000	\$24,761	\$32,847	\$33,530
Total Revenues	\$571,413	\$2,880,717	\$2,139,722	\$2,735,823	\$2,964,287
<b>Total Budget</b>					<b>\$3,616,287</b>

**Water/Sewer Fund - EXPENSES**

	Prior Year Total (actual) 2024-2025	Prior Year Total (budgeted) 2024-2025	Current Year To 6/30/2025	Estimated Year End Est. 09/30/2025	Budgeted 10/01/25 To 9/30/26
Salaries	\$298,824	\$375,073.00	\$229,417	\$313,464	\$407,296
Payroll Taxes	\$22,860	\$29,008.00	\$17,551	\$24,003	\$35,000
Benefits - Retirement	\$18,078	\$27,041.00	\$15,802	\$18,982	\$33,041
Benefits - Group Ins.	\$41,849	\$48,400.00	\$31,637	\$41,604	\$80,000
Utilities	\$118,098	\$130,000.00	\$101,159	\$122,431	\$180,000
Telephone	\$14,216	\$16,750.00	\$10,004	\$14,910	\$16,750
General Supplies	\$50,030	\$65,000.00	\$24,847	\$27,332	\$75,000
Office Supplies	\$1,847	\$1,500.00	\$490	\$650	\$1,500
Postage	\$6,320	\$7,500.00	\$4,998	\$6,998	\$7,500
Chlorine Supplies	\$27,862	\$35,000.00	\$21,176	\$27,284	\$40,000
Repair - Maint. Equip/Facs.	\$110,224	\$150,000.00	\$85,790	\$120,460	\$150,000
Dues & Subscriptions	\$19,652	\$16,500.00	\$14,525	\$20,526	\$49,750
Legal & Professional	\$33,723	\$36,000.00	\$16,371	\$25,651	\$36,000
Engineering Fees	\$8,362	\$0.00	\$169,516	\$0	\$50,000
Travel & Training	\$5,025	\$5,000.00	\$2,154	\$5,000	\$5,000
Laboratory Fees	\$16,914	\$20,000.00	\$13,516	\$16,500	\$20,000
Gasoline & Oil	\$13,405	\$14,000.00	\$8,311	\$13,500	\$14,000
Miscellaneous	\$1,610	\$1,200.00	\$1,000	\$1,000	\$1,200
Insurance	\$65,000	\$65,000.00	\$56,754	\$56,754	\$65,000
Bonding Interest	\$57,799	\$1,027,665.00	\$513,833	\$970,022	\$1,027,665
Bonding Principal	\$445,000	\$445,000.00	\$445,000	\$475,000	\$445,000
Capital Outlay/Improve.	\$69,979	\$69,979.00		\$31,567	\$69,979
Uniforms	\$1,550	\$1,550.00	\$1,502	\$1,500	\$1,550
Water Purchase	\$260,000	\$260,000.00	\$195,352	\$255,000	\$260,000
Grant Expenses	\$0	\$0.00	\$0	\$0	\$0
Total Expenditures	\$1,708,226	\$2,847,166	\$1,980,706	\$2,590,137	\$3,071,231
Unappropriated Reser					\$3,616,287
Total Budget					\$545,056