

## **MINUTES OF WORKSHOP: DECEMBER 3, 2019**

Mayor Muska called the workshop to order at 5:32 pm. New councilman Jimmy Doherty, Brian Muska, Tommy Muska, David Pratka, Joe Pustejovsky, and Steve Vanek were all present.

Agenda item #22 regarding TMRS retirement. Anthony Mills from TMRS was not present but he did have a phone/conference call meeting with Mayor Muska and Shelly Nors prior to the city council meeting regarding the different options to help with the overfunded TMRS account. Option 2 proposal is for a 2:1 city match and a one-time COLA (Cost of Living Allowance) which would not cost the city any money. Another option is to go with plan #2 and up the employee's percentage to 7% which would affect our current budget and would be a cost increase. Mayor Muska recommends re-visiting this idea next year during budget time.

Agenda item #16 – Matt Miller regarding timeclocks. He said that this would be a fingerprint system and we would have two units, one for city hall and one for public works in their shop. He said it would be a cloud-based system and an automated process. Training will be provided and there will be monthly cost for cloud services which he estimates to be around \$80 per month based on the current number of employees and administrative capabilities that we need. The total bid for the units, set-up, and training would be \$3,236.98 and the additional \$80 per month for cloud services.

Agenda item #19 – City Hall moving date was pushed back due to CP&Y not having the bid packets ready. City Hall will close at noon on December 23 for an employee holiday luncheon at Pizza House and will be closed for the holiday break until December 26. They will start their temporary move on December 27 to the Pointwest Bank drive-thru building and will open for business there on January 2.

Agenda item #17 – Office Keathley said that we will need to replace Cheryl Marak on the Zoning Committee and that Christina Morris has agreed to serve in her spot. He said that he spoke with Max Matus and he is willing to serve on the Building Standards Commission and Board of Adjustments, he will be replacing Laura Pavlicek.

Agenda item #21 – Mayor Muska said this is just a formality, FEMA has updated their flood map and we need to revise the Flood Damage Prevention ordinance to reflect it.

Workshop adjourned at 5:53 pm.

## **MINUTES OF MEETING: DECEMBER 3, 2019**

1. Call to order: Mayor Muska called the meeting to order at 6:00 PM.
2. Reverend John Crowder gave the invocation and Mayor Muska gave the pledge.
3. Oath of office – Judge Pareya swore in Alderman Jimmy Doherty, Mayor Muska, & Alderman David Pratka.
4. Roll Call: present council members – Jimmy Doherty, Brian Muska, Tommy Muska, David Pratka, Joe Pustejovsky, and Steve Vanek were all present.
5. On a motion by Steve Vanek, seconded by David Pratka; Re-appoint David Pareya as city judge. All in favor, motion carried.

6. On a motion by Steve Vanek, seconded by David Pratka; Re-appoint Jacob Straub as associate city judge. All in favor, motion carried.

7. On a motion by Brian Muska, seconded by Joe Pustejovsky; Re-appoint Charles Buenger as city attorney. All in favor, motion carried.

8. On a motion by Steve Vanek, seconded by David Pratka; Approve minutes for November 5, 2019. All in favor, motion carried.

9. On a motion by David Pratka, seconded by Brian Muska; Approve bills for November 2019 excluding check #'s: 20334 & 297361. All in favor, motion carried.

10. On a motion by David Pratka, seconded by Joe Pustejovsky; Approve bills for True Value Hardware – check #'s: 20334 & 297361. Brian Muska abstained, all others in favor, motion carried.

11. On a motion by Joe Pustejovsky, seconded by David Pratka; Approve monthly departmental reports. All in favor, motion carried.

12. Citizen Comments – David Perkins said he is working on the sound equipment and hopes to have a sound report done for the depot soon. He wanted to thank Brian Muska for introducing him to John Hurtick to help him with some electrical work that he needed for his project. He also said that on December 13 at the Holiday Inn he will be showing some holiday films and the public is invited.

13. Mayor Muska presented public service awards for those that assisted during and after the 2013 West Fertilizer explosion.

14. On a motion by Steve Vanek, seconded by Jimmy Doherty; Award RM Quality Construction, LLC dba Randy Malouf Builder bid for two homes through the TDHCA HOME program and approve resolution. All in favor, motion carried.

15. On a motion by Brian Muska, seconded by Steve Vanek; Approve the rezoning of Jeff Finn's property at 1300 North Reagan for duplexes. All in favor, motion carried.

16. Matt Miller went over the time clock proposal during workshop. On a motion by Steve Vanek, seconded by David Pratka; Approve the time clock proposal presented by Matt Miller for \$3,236.98 (uAttend) for the time clocks and training and approximately an \$80 per month service fee. All in favor, motion carried.

17. On a motion by Steve Vanek, seconded by David Pratka; Appoint Christina Morris to the Zoning Committee and Max Matus to the Building Standards Commission and Board of Adjustments. All in favor, motion carried.

18. Steve Vanek gave a Community Center remodeling update. He said that the ceiling tiles, insulation, and roof updates are complete. He will meet with CP&Y this Friday (December 6) at 10:00 am to go over the next phase of the remodel. No action was taken.

19. Mayor Muska said that we will not have a Christmas party this year, we will have a holiday employee luncheon instead on December 23 at noon. On a motion by David Pratka, seconded by Brian Muska; Approve the closing of city hall at noon on December 23, 2019 for holiday luncheon. All in favor, motion carried.

20. On a motion by David Pratka, seconded by Brian Muska; Approve to close city hall admin office starting on December 23, 2019 at noon through January 1, 2020. The purpose of the closure is to move city admin offices temporarily while remodel is in process. All in favor, motion carried.
21. On a motion by David Pratka, seconded by Brian Muska; Approve revised Flood Damage Prevention Ordinance, Section 3.09.007 basis for establishing the areas of special flood hazard. All in favor, motion carried.
22. On a motion by Steve Vanek, seconded by David Pratka; Approve Plan 2 for TMRS with a 2:1 matching ratio and a one time cost of living for current retirees. All in favor, motion carried.
23. Council member comments and requests for items to be placed on future agendas. January – Community Center remodel update and Brian Muska will have information regarding the Community Center tv's. The police department will have a police awards banquet on December 20 at 6:30 pm at the VFW, the city council is invited to attend.
24. Council adjourned at 7:00 pm.

  
Shelly Nors, City Secretary

  
Tommy Muska, Mayor