

## **MINUTES OF WORKSHOP: MAY 2, 2017**

Mayor Muska called the workshop to order at 5:54 pm. Present council members: Cheryl Marak, David Pratka, and Karla Dulock. Brian Muska and Steve Vanek were both absent.

Mayor Muska went over agenda item #10 – review zoning map. He said that he and Cheryl Marak have both looked over the future land use map that Public Management, INC. created for us, and the next step is that we need to have public meetings to move forward with the approval of this. He stated that our city attorney is currently working on the ordinance and public hearing process for us.

Harold Pfeleiderer went over agenda item #13 – purchase gas monitor for the fire department. The fire department is requesting funds to purchase a device that will monitor/detect CO and sewer gas, explosive materials, and etc. He stated that the annual contract/payment would be \$1,358 per year for a 3 year contract.

Chief Barton spoke about the city park vandalism. He thanked Detective Milligan for his hard work in catching one of the juveniles and reminded everyone that if you see vandalism to please report it immediately.

Workshop adjourned at 5:59 pm.

## **MINUTES OF MEETING: MAY 2, 2017**

1. Call to order: Mayor Tommy Muska called the meeting to order at 6:01 PM.
2. Mayor Muska gave the pledge and the invocation.
3. Roll Call: present council members – Karla Dulock, Cheryl Marak, David Pratka, and Mayor Tommy Muska. Brian Muska and Steve Vanek were both absent.
4. On a motion by Cheryl Marak, seconded by David Pratka to approve minutes from April 4, 2017. All in favor, motion carried.
5. On a motion by David Pratka, seconded by Karla Dulock to Approve Bills: April 2017 - Excluding check #'s: 19018 and 292984. All in favor, motion carried.
6. On a motion by David Pratka, seconded by Karla Dulock to Approve Bills: True Value Hardware - check #'s: 19018 and 292984. All in favor, motion carried.
7. Discussion, consideration, action, if any, re: Monthly Departmental Reports. On a motion by Karla Dulock, seconded by Cheryl Marak, approve monthly departmental reports. All in favor, motion carried.
8. There were no citizen comments.
9. Discussion, consideration, action, if any, re: Approve resolution of the City of West, Texas authorizing the submission of an application to the Justice Assistance Grant Project (JAG) for the NB-National Incident-Based Upgrade Reporting System and appointing the Mayor as the chief executive officer and authorized representative to act in all matters pertaining to the application and awarded project. Lt. Milligan stated that they are having to mandatory switch from using a UCR reporting system to a NIBRS reporting system. This grant would help with the costs associated with this system switch. On a motion by Cheryl Marak, seconded by Karla Dulock, approve resolution of the City of West, Texas authorizing the submission of an application to the Justice Assistance Grant Project (JAG) for the NB-National Incident-Based Upgrade Reporting System and appointing the Mayor as the chief executive officer and authorized representative to act in all matters pertaining to the application and awarded project. All in favor, motion carried.
10. Discussion, consideration, action, if any, re: Review zoning map. Mayor Muska stated that he and Cheryl Marak have both looked over the zoning map and that everything looks ok to proceed with. He asked the rest of the council to review the map as well. Mayor stated that the next step would be a public hearing and that our city attorney was working on this process. No action was taken on this item.
11. Discussion, consideration, action, if any, re: Approve ordinance to create a Building Standards Commission and appoint members. The following people have been vetted to serve on this board: Dan Pokluda, Chief Barton, Tom Marek, and Harold Pfeleiderer. On a motion by David Pratka, seconded by Karla Dulock; approve ordinance to create a Building Standards Commission and appoint the 4 vetted members. All in favor, motion carried.
12. Discussion, consideration, action, if any, re: City park vandalism. Lt. Milligan investigated the park vandalism and one culprit has been found and confessed to some of the park vandalism. Other suspects are in question at this time. Chief Barton suggests the following way to help curb vandalism: lighting for the park (which is already in the work), prior to explosion we had a closing time of 10:00 pm and he suggests we do the same now, and locking the bathrooms at night. Cheryl Marak personally thinks a 10:00 pm closing of the park would be beneficial. Lt. Milligan suggests adding more cameras. On a motion by Karla Dulock, seconded by Cheryl Marak, approve a 10:00 pm park closing and gating off the bathrooms after hours. All in favor, motion carried.

13. Discussion, consideration, action, if any, re: Harold Pfleiderer – Fire Department gas monitor. Harold spoke a little about this in the workshop prior to this meeting. He said it would be a \$1,358.38 annual cost to the city with a three year contract to get the equipment and service maintenance. This cost would provide them with two monitors that would detect natural gas, propane, carbon monoxide, and sewer gas. Every 90 days the company would come out and service the monitors for us. Mayor Muska explained that this really should be a budgeted item for the fire department and it would come out of the city's general fund. On a motion by David Pratka, seconded by Karla Dulock, approve the purchase of gas monitors for the fire department at a cost of \$1,358.38 per year for the equipment and maintenance. All in favor, motion carried.

14. Discussion, consideration, action, if any, re: The noise and workhour restrictions in City of West Code of Ordinances, Section 8.03.003 "(2) Building, Construction, or Repair" shall be waived for construction activities associated with the Water Plant No. 7 Construction project. Mayor stated since we are working on the water well/tank and it's partially paid by FEMA, we need to waive this portion of the ordinance since they are working on the well during all hours of the day. On a motion by Cheryl Marak, seconded by Karla Dulock, approve waiving the noise and workhour restrictions in the City of West Code Of Ordinances, Section 8.03.003 "(2) Building, Construction, or Repair" due to the construction activities associated with the Water Plant No. 7 Construction project. All in favor, motion carried.

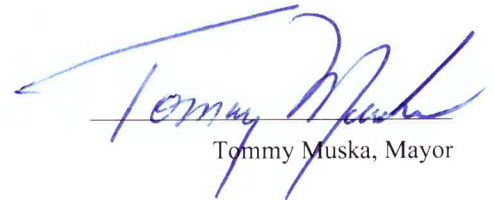
15. Discussion, consideration, action, if any, re: Council workshop and retreat. Mayor Muska knows that everyone is busy but he would like the council to consider some summer dates for a workshop and retreat. No action was taken on this item.

16. Discussion, consideration, action, if any, re: Council member comments and requests for items to be placed on future agendas. There were no council comments or requests.

17. Council adjourned at 6:28 pm.



Shelly Nors, City Secretary



Tommy Muska, Mayor