

MINUTES OF WORKSHOP: JUNE 27, 2017

Mayor Muska called the workshop to order at 5:31pm. Present council members: Karla Dulock, Cheryl Marak, Brian Muska, and Steve Vanek. David Pratka was absent.

Public Works Director, C.J. Gillaspie was present and spoke in regards to the flooding drainage issue on Reagan Street. He said that Walker Partners did a study on the drainage of this area and they recommend a fix that will cost the city between \$700,000 - \$800,000. C.J. recommends doing this in phases since the cost is high and this item was not planned in our budget. He said that the biggest repair would be Pine Street which runs in between City Hall and the Public Works building. This would fix the majority of the issue and would cost around \$400,000.

Workshop adjourned at 5:50 pm.

MINUTES OF MEETING: JUNE 27, 2017

1. Call to order: Mayor Tommy Muska called the meeting to order at 6:00 PM.
2. Mayor Muska gave the pledge and the invocation.
3. Roll Call: present council members – Karla Dulock, Cheryl Marak, Brian Muska, Steve Vanek, and Mayor Tommy Muska. David Pratka was absent.
4. On a motion by Steve Vanek, seconded by Karla Dulock to approve minutes from June 6, 2017. All in favor, motion carried.
5. On a motion by Brian Muska, seconded by Steve Vanek to Approve Bills: June 2017 - Excluding check #: 19135, 293236, 293280. All in favor, motion carried.
6. On a motion by Cheryl Marak, seconded by Karla Dulock to Approve Bills: True Value Hardware - check #'s: 19135 and 293236. Brian Muska abstained, all others in favor, motion carried.
7. On a motion by Karla Dulock, seconded by Steve Vanek to Approve Bills: Marak-Gerik Appliance – check #293280. Cheryl Marak abstained, all others in favor, motion carried.
8. Discussion, consideration, action, if any, re: Monthly Departmental Reports. On a motion by Steve Vanek, seconded by Cheryl Marak, approve monthly departmental reports. All in favor, motion carried.
9. There were no citizen comments.
10. Discussion, consideration, action, if any, re: Reagan St. flooding/drainage issue. Mayor Muska stated that we spoke about this during the workshop. He said that there is a flooding issue across from the fire station when it rains heavily. Steve Vanek recommends doing the project in stages and to fix the issue depending on what the budget will allow. Cheryl Marak recommends talking to our city attorney first to look at all of our options before we make a decision. On a motion by Cheryl Marak, seconded by Karla Dulock, table this item until we can consult with our city attorney. All in favor, motion carried.
11. Discussion, consideration, action, if any, re: 2017-2018 budget. Mayor stated that he and Shelly have been working on getting the preliminary budget numbers for the past few weeks. He plans on having budget workshops in July starting on July 11 and having them scheduled every Tuesday and Thursday throughout the month at 5:00 pm – 6:00 pm.
12. Discussion, consideration, action, if any, re: EDC update – David Pratka. Mr. Pratka was unable to attend the meeting so Shelly Nors filled everyone in on what is happening with the EDC. Shelly said that the EDC met for the first time last week and they elected their officers. Suzanne Hack was elected President, Joe Mashek – Vice President, Evelyn Pareya – Treasurer, and Laura Langford was elected as the Secretary. The other members of the committee are: Diane Friend, Tim Jaska, and John Hurtick. Cheryl Marak and David Pratka will serve as city liaisons to help keep the city council informed of what is going on with the EDC. The next step is setting up bylaws which Suzanne Hack is currently working on.
13. Discussion, consideration, action, if any, re: Officer Keathley – appoint members for Board of Adjustments. Mayor Muska asked the council to each select one person to this board. Brian Muska selected Brian Renegar, Steve Vanek selected Colter Snipes, Brian Muska selected Brian Sykora, Cheryl Marak selected Jeff Finn and Karla Dulock selected Laura Pavlicek. On a motion by Karla Dulock, seconded by Brian Muska, approve the 5 members as selected by each council member as listed. All in favor, motion carried.
14. Discussion, consideration, action, if any, re: Officer Keathley – panhandling ordinance. Officer Keathley said he sent two ordinances to our city attorney to review them. Officer Keathley also said that the state does have a panhandling ordinance in effect but our city attorney recommends having our own city policy in place. On a motion by Steve Vanek, seconded by Brian Muska, table this ordinance pending research and city attorney approval. All in favor, motion carried.
15. Discussion, consideration, action, if any, re: Employee take home vehicle policy. There is currently no written policy regarding take home vehicles at this time. We plan on updating the handbook in October so now would be the time to create one. Brian Muska stated that he feels that the city needs a

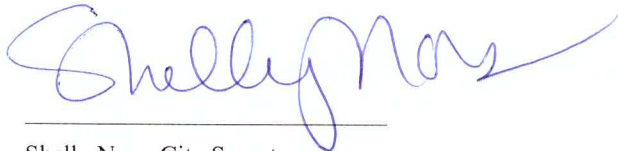
policy in place stating who can drive employee take home vehicles and how far they can drive them. Mayor Muska set up a committee of the following people to be in charge of creating this policy: Brian Muska, Steve Vanek, Darryl Barton, C.J. Gillaspie, and Shelly Nors. On a motion by Cheryl Marak, seconded by Karla Dulock, table this until the committee can come up with a policy. All in favor, motion carried.

16. Discussion, consideration, action, if any, re: Ordinance No. 170627, granting ATMOS Energy Corporation, a franchise to construct, maintain, and operate pipelines and equipment in the City of West, for the transportation, delivery, sale, and distribution of gas in, out of, and through said city for all purposes; providing for the payment of a fee or charge for the use of the public rights-of-ways; and providing that such fee shall be in lieu of other fees and charges, excepting ad valorem taxes; and repealing all previous gas franchise ordinances. On a motion by Cheryl Marak, seconded by Steve Vanek, approve Ordinance No. 170627, granting ATMOS Energy Corporation, a franchise to construct, maintain, and operate pipelines and equipment in the City of West, for the transportation, delivery, sale, and distribution of gas in, out of, and through said city for all purposes; providing for the payment of a fee or charge for the use of the public rights-of-ways; and providing that such fee shall be in lieu of other fees and charges, excepting ad valorem taxes; and repealing all previous gas franchise ordinances. All in favor, motion carried.

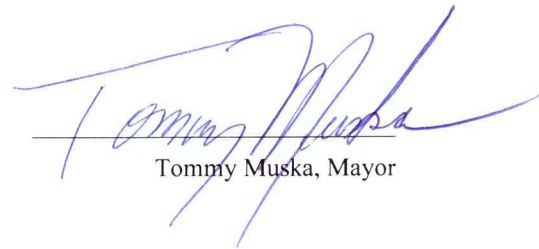
17. Council member comments and requests for items to be placed on future agendas. Brian Muska would like to put on the next agenda food truck vendors for Westfest weekend selling Friday-Sunday from 11:00 pm to 1:00 am.

18. *Executive Session:* A closed meeting will be held pursuant to *Section 551.071 of the Government Code (V.C.T.A.)* included, but limited to, Southwestern Institute of Forensic Sciences regarding the past due invoices. *No executive session was held.

19. Council adjourned at 6:40 pm.



Shelly Nors, City Secretary



Tommy Muska, Mayor