

MINUTES OF WORKSHOP: AUGUST 29, 2017

Mayor Muska called the workshop to order at 5:35 pm. Present council members: Karla Dulock, Cheryl Marak, Brian Muska, David Pratka, and Steve Vanek.

Courtney Dulock went over the three health insurance bids that the city received. Bolton & Associates submitted a renewal bid with United Healthcare but it was a 17% increase over last year. They did submit another bid from United Healthcare but the deductible and the rate was still higher than anticipated. Insurors of Texas submitted a level funded plan offering a \$2,000 deductible which is \$1,000 less than our current deductible. They also offer an employee buy down option with a \$1,000 deductible if at least 5 city employees enroll in it. The third bid came from Summit Financial but they did not offer a plan that was in our price range.

C.J. Gillaspie spoke in regards to agenda item #16, regarding Reagan Street drainage. C.J. said it is going to cost around \$20,000 for the first step of a number of stages to help solve the drainage issue. He said this cost has already been allocated in the 2017 – 2018 budget.

Agenda item #10 regarding Bill Warren's request for approval of a storage building at his property on 510 N. Marable, C.J. checked the setbacks and his property line and he is fine with him proceeding with his request. Bill also obtained signatures from his neighbors and they approve of his request as well.

Chief Barton spoke in regards to agenda item #9, Ophelia Downing's request for dog fencing/material usage at 700 N. Marable. He said he spoke with Officer Keathley and he is fine with her request. She currently rents this house and would like to put up a dog pen in her backyard instead of a permanent fence since she is a renter.

Karla Dulock handed out her 2017 – 2018 hotel tax budget to council. She said that she is requesting a new billboard which is right off I-35 before Marable Street for \$6,000 a year. Steve Vanek also asked her to add to her budget \$750 for the printing of the Car Show brochures. Karla said she could lower the Museum's expense to \$4,000 to help compensate for the Car Show expense. She said the Chamber of Commerce is also asking for \$750 to update their website again and also for the new digital billboard software.

Workshop adjourned at 5:57 pm.

MINUTES OF MEETING: AUGUST 29, 2017

1. Call to order: Mayor Tommy Muska called the meeting to order at 6:00 PM.
2. Mayor Muska gave the pledge and the invocation.
3. Roll Call: present council members – Karla Dulock, Cheryl Marak, Brian Muska, David Pratka, Steve Vanek, and Mayor Tommy Muska.
4. On a motion by Steve Vanek, seconded by Cheryl Marak to approve minutes from July 18, 2017; July 25, 2017; July 27, 2017; August 1, 2017; and August 8. All in favor, motion carried.
5. On a motion by David Pratka, seconded by Karla Dulock to Approve Bills: August 2017 - Excluding check #: 19192 and 293518. All in favor, motion carried.
6. On a motion by Cheryl Marak, seconded by Karla Dulock to Approve Bills: True Value Hardware - check #'s: 19192 and 293518. Brian Muska abstained, all others in favor, motion carried.
7. Discussion, consideration, action, if any, re: Monthly Departmental Reports. On a motion by Steve Vanek, seconded by David Pratka, approve monthly departmental reports. All in favor, motion carried.
8. There were no citizen comments.
9. Discussion, consideration, action, if any, re: Ophelia Downing – dog fencing/material usage for 700 N. Marable. On a motion by David Pratka, seconded by Karla Dulock, approve the dog fencing/material usage request for Ophelia Downing at 700 N. Marable. All in favor, motion carried.
10. Discussion, consideration, action, if any, re: Bill Warren – approval of a storage building at 510 N. Marable. On a motion by Cheryl Marak, seconded by Steve Vanek, approve Bill Warren's request for a storage building at 510 N. Marable. All in favor, motion carried.
11. Discussion, consideration, action, if any, re: Health insurance bids for 2017 – 2018 fiscal year. On a motion by Steve Vanek, seconded by Cheryl Marak, approve the level funded option 2 with buy down coverage health insurance bid from Insurors of Texas for the 2017 – 2018 fiscal year. All in favor, motion carried.
12. Discussion, consideration, action, if any, re: Approve 2017 – 2018 hotel tax budget. Mayor stated that the city receives 9% in hotel sales tax and the city uses that money to help encourage tourism in West. Karla Dulock presented council with a detailed hotel tax budget for the 2017 – 2018 fiscal year.

On a motion by Cheryl Marak, seconded by Steve Vanek, approve the 2017 – 2018 hotel tax budget with the following revisions: addition of the Car Show brochures for \$750 and the reduction of the History of West Museum allocation to \$4,000. All in favor, motion carried.

13. Discussion, consideration, action, if any, re: Adoption of the 2017 - 2018 budget. **THIS BUDGET WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.44 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$9.43.** On a motion by Karla Dulock, seconded by Cheryl Marak, approve the adoption of the 2017 – 2018 budget as presented to council. All in favor, motion carried.

14. Discussion, consideration, action, if any, re: Ordinance setting tax rate for the 2017 – 2018 budget and adoption of a tax rate of 0.606477, which is effectively an 8.44 percent increase in the tax rate. On a motion by Steve Vanek, seconded by Brian Muska, adopt the tax rate of 0.606477 for the 2017 – 2018 budget. All in favor, motion carried.

15. Discussion, consideration, action, if any, re: Approval of West cheerleaders to sell Trojan head signs for a fundraiser and place them along Oak Street to the West High School Stadium. On a motion by Cheryl Marak, seconded by Karla Dulock, approve the West cheerleaders to sell Trojan head signs for a fundraiser and place them along Oak Street, Reagan Street, and Davis Street. All in favor, motion carried.

16. Discussion, consideration, action, if any, re: Reagan Street drainage. C.J. Gillaspie spoke during workshop about this. He said the first step to help with the drainage issue would cost around \$20,000 and it's already included in the 2017 – 2018 budget. No action needed to be taken.

17. Discussion, consideration, action, if any, re: Moody's Investment Report. Mayor Muska reported that the city received a positive rating indicating that the city was financially sound and stable and the economy is improving. No action needed to be taken.

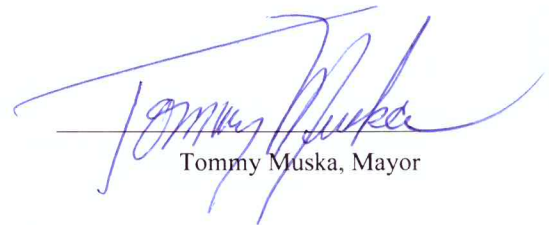
18. Discussion, consideration, action, if any, re: Texas Municipal League Annual Conference and Exhibition in Houston; October 3 – 6, 2017. Mayor Muska said that with the recent flooding issues in Houston, the conference might not go on as planned. He did ask if any of the council wanted to attend and to let Shelly know for sure.

19. Council member comments and request for items to be placed on future agendas. David Pratka asked to revisit the residential building process. Mayor Muska said that a workshop on this would be best and we could get some of the local builders involved.

20. Council adjourned at 6:35 pm.



Shelly Nors, City Secretary



Tommy Muska, Mayor