

MINUTES OF MEETING: DECEMBER 6, 2016 – 5:00 pm

1. Call to order: Mayor Tommy Muska called the meeting to order at 5:00 PM.
2. Mayor Muska gave the pledge and the invocation.
3. Roll Call: present council members – Karla Dulock, Brian Muska, David Pratka, Steve Vanek, and Mayor Tommy Muska. Cheryl Marak arrived at 5:02 pm.
4. On a motion by Steve Vanek, seconded by Karla Dulock to approve minutes from the November 1, 2016 meeting. All in favor, motion carried.
5. On a motion by Karla Dulock, seconded by David Pratka to approve Bills: November 2016 – excluding check #'s: 18801, 18810, 18812, 292325, 292326, and 292333. All in favor, motion carried.
6. On a motion by Cheryl Marak, seconded by David Pratka to approve Bills for True Value Hardware – check #'s: 18812 and 292333. Brian Muska abstained, all others in favor, motion carried.
7. On a motion by Steve Vanek, seconded by Brian Muska to approve Bills for Rodina Automotive and Sykora Family Ford – check #'s: 18810, 292325, and 292326. David Pratka abstained, all others in favor, motion carried.
8. On a motion by Cheryl Marak, seconded by Karla Dulock to approve the bill for Vanek Glass Works check # 18801. Steve Vanek abstained, all others in favor, motion carried.
9. On a motion by David Pratka, seconded by Cheryl Marak to approve monthly departmental reports. All in favor, motion carried.
10. There were no citizen comments.
11. On a motion by Brian Muska, seconded by David Pratka to appoint Steve Vanek as Mayor Pro-Tem. All in favor, motion carried.
12. The Girl Scout troop from West presented flags that they purchased to be used at the Community Center. Mayor Muska thanked them for their service to the community and for their generosity.
13. Discussion, consideration, action, if any, re: Resolution of support for independent senior living project. Michael Fogel who works for an investment group was present to speak about a potential senior living center in the West area. He said that this is not a retirement home or assisted living and there would be no medical treatment provided. This would be a 62 unit senior housing apartment community that is age restricted to those 55 years of age or older. It would be a four story building and the location would be just south of Slovacek's off of Interstate 35. The approximate cost of construction would be in the neighborhood of \$10 million which would result in approximately \$60,000 annual property tax revenue. On a motion by Steve Vanek, seconded by David Pratka, approve the resolution of support for the independent senior living project. All in favor, motion carried.
14. Discussion, consideration, action, if any, re: Award the engineering services contract for the preparation of the City of West's 2017-2018 TxCDBG Community Development Fund Application and subsequent contract implementation if application is funded. This agenda item was postponed due to extension of due date.
15. Discussion, consideration, action, if any, re: Award the management/administrative services contract for the preparation of the City of West's 2017-2018 TxCDBG Community Development Fund Application and subsequent contract administration if application is funded. We had one firm submit an RFP, Langford Community Management Services. The following scores were submitted: Steve Vanek – 96 points, C.J. Gillaspie – 93 points, and Shelly Nors – 97 points. On a motion by David Pratka, seconded by Karla Dulock, to award Langford Community Management Services the management/administrative services contract for the preparation of the City of West's 2017-2018 TxCDBG Community Development Fund application and subsequent contract administration if application is funded. All in favor, motion carried.
16. Discussion, consideration, action, if any, re: Appointment of West Hospital Authority Board of Directors for Place 2; currently held by Natalie Kelinske, and Place 4; currently held by Carol Wilson. Mayor Muska said that the city has 2 spots on the Hospital Authority Board of Directors. Currently Natalie Kelinske holds place 2 and she would like to resign from this position, Carol Wilson holds place 4 and she is interested in serving again. Mayor Muska said that Crystal Anthony and Rebecca Kolar are both interested in serving on this board. On a motion by Brian Muska, seconded by Steve Vanek, appoint Rebecca Kolar for place 2 and Carol Wilson for place 4 on the West Hospital Authority Board of Directors. All in favor, motion carried.
17. Discussion, consideration, action, if any, re: Costs on drainage ditch on Garland/Reagan St. – Mr. George Meurer – in regards to his property on 413 S. Reagan. On a motion by Cheryl Marak, seconded by Karla Dulock, approve the \$7,500 cost to improve the drainage issue on Garland/Reagan St. All in favor, motion carried.
18. Discussion, consideration, action, if any, re: Appoint EDC Committee. Mayor Muska stated that since Proposition 1 passed in November we would need to appoint an EDC committee. He said that the idea number of people on this committee would be seven and out of those seven, two of them should be on the city council. He spoke to the following people and they all agreed that if selected they would volunteer to be on the committee: David Pratka (council), Cheryl Marak (council), Suzanne Hack, Evelyn Pareya, Diane Friend, Laura Langford, Tim Jaska, John Hurtick, and Joe Mashek. On a motion by

Cheryl Marak, seconded by Steve Vanek, appoint these individuals to the EDC committee: David Pratkanis, Cheryl Marak, Suzanne Hack, Evelyn Pareya, Diane Friend, Laura Langford, and Joe Mashek. All in favor, motion carried.

19. Discussion, consideration, action, if any, re: Addition of 5 EMT radios to police radio band for \$1,500 per year. Tom Marek with EMS stated that they would need to get on their own radio frequency and since West Police Department already has a FFC license, if it would be possible for them to be under our account. It would cost \$25 per radio which would be \$1,500 per year. On a motion by Cheryl Marak, seconded by Karla Dulock, approve the addition of 5 EMT radios to the City of West police radio band for \$1,500 per year. All in favor, motion carried.

20. Discussion, consideration, action, if any, re: Addition/amendment to bank checking account signatures. Shelly Nors would like to add her office assistant, Courtney Dulock as a signee to all of the bank accounts at Pointwest and State National Bank. On a motion by David Pratkanis, seconded by Karla Dulock, add Courtney Dulock as a signee to all bank accounts at Pointwest and State National Bank. All in favor, motion carried.

21. Council member comments and requests for items to be placed on future agendas. Cheryl Marak would like something done regarding the flooding issue on Reagan St. and Pine St. in front of the fire department. She said anytime there is a heavy rain, that area tends to flood and needs to be fixed. Karla Dulock would like to add the short term rental property (Sykora house) to next month's agenda as well.

22. Executive Session: Under the provisions of Government Code 551, the Council will meet in Executive Session to discuss:

1). *Executive Session:* A closed meeting will be held pursuant to *Section 551.074 of the Government Code (V.C.T.A.)* to address holiday payout for police department.

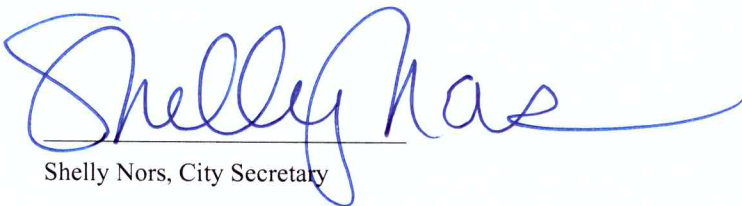
2). *Executive Session:* A closed meeting will be held pursuant to *Section 551.072 of the Government Code (V.C.T.A.)* to address potential land purchase.

***Council went into executive session at 5:36 pm and adjourned out of executive session at 5:59 pm.

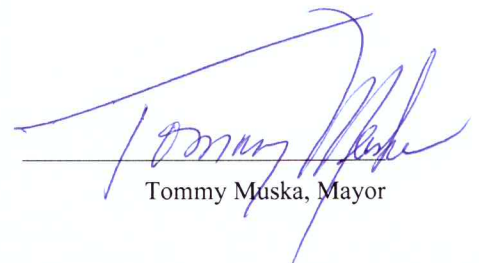
23. Discussion, consideration, action, if any, re: Approval of holiday payout for police department. On a motion by Cheryl Marak, seconded by Karla Dulock, approve the holiday payout for police department. All in favor, motion carried.

24. Discussion, consideration, action, if any, re: Address potential land purchase. This item will be put on a future agenda.

Council adjourned at 6:03 pm.



Shelly Nors, City Secretary



Tommy Muska, Mayor