

## MINUTES OF WORKSHOP & MEETING: SEPTEMBER 22, 2015

Mayor Muska called the Workshop to order at 6:00 pm.

Present council members – Jay Gerik, Cheryl Marak, Brian Muska, and Al Vanek. Steve Vanek was absent.

The workshop was not necessary so Mayor Muska went straight to the agenda items.

Discussion, consideration, action, if any, re: approve the notice of joint general elections. Mayor Muska stated that this is regular protocol for joint elections and that the following two agenda items were also necessary for the city to hold elections. On a motion by Jay Gerik, seconded by Al Vanek, approve the notice of joint general elections. All in favor, motion carried.

Discussion, consideration, action, if any, re: approve the agreement to conduct joint election. On a motion by Jay Gerik, seconded by Al Vanek, approve the agreement to conduct joint election. All in favor, motion carried.

Discussion, consideration, action, if any, re: approve Mayor Tommy Muska to sign set documents. On a motion by Al Vanek, seconded by Jay Gerik, approve Mayor Tommy Muska to sign set joint election documents. All in favor, motion carried.

Discussion, consideration, action, if any, re: narrowing/widening of Davis Street. C.J. Gillaspie wanted to remind the council that if they decide to widen Davis Street it will cut into his street fund contingency. He said that there is money that is still needed for the materials to lay the water line and that money will have to come out of the contingency fund. He stated that the main reason for the narrowing of the street would be less material costs and long term maintenance expenses would also be lower. Brian Muska asked if there could be a compromise only since Sokol is in the rebuilding stages and the extra street width might help with parking. Mayor Muska stated that just widening the block that Sokol is on would cost around \$13,000. On a motion by Brian Muska, seconded by Jay Gerik to allow the widening of Davis Street only on the block where Sokol is. Cheryl Marak abstained, all others in favor, motion carried.

Discussion, consideration, action, if any, re: request for testing meter ordinance and related service fees. C.J. Gillaspie spoke in regards to the new meter tester that he just purchased. He said to test the meter his crew would do a five gallon bucket test. In the past this has worked great, but he said it is not as accurate as the meter tester. If any consumer feels that a meter is registering water consumption inaccurately, the consumer may request that their meter be tested. A \$50.00 deposit is required at the time of the request. If the test shows an error, there shall be no charge for testing and the consumer will receive their deposit back. If there is not such an error, the consumer shall pay for the test which shall be the amount deposited before the test. C.J. also stated that the City of Waco implements this same process and they also charge a service call fee to all of their customers when they are called out. On a motion by Brian Muska, seconded by Jay Gerik, approve the \$50.00 meter service fee and the meter testing ordinance. All in favor, motion carried.

Discussion, consideration, action, if any, re: demolition fees – Al Vanek. Al said that the city only has one demolition fee and it's for \$175. This fee makes sense for an entire house with utilities involved but for small structures it really is exorbitant. Al suggested a fee of \$25.00 for all structures with no utilities involved. If the structure has utilities he would like the fee lowered to \$150.00. On a motion by Jay Gerik, seconded by Al Vanek, approve the demolition fee of \$150.00 for structures with utilities and \$25.00 for structures with no utilities. All in favor, motion carried.

Discussion, consideration, action, if any, re: contractor's registration/ordinance – Al Vanek. Al would like the city to do a background check on the individual that is applying for registration. Our police department would run the application through their system and if the person was convicted of a felony, they must be clear before obtaining registration with the city. He would also like to see the general contractor fee drop from \$75.00 to \$50.00. Al will get with our city attorney on the ordinance and will report back to us at the October 6 meeting. No action was taken.

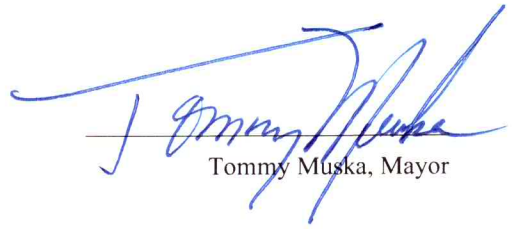
Discussion, consideration, action, if any, re: zoning ordinance and mapping software – Al Vanek. Al spoke with our new fire marshal, Harold Pfleiderer. The fire department has recently purchased new software that we might be able to use with our zoning map. The software is actually a fire inspection program and Mayor Muska said he wasn't sure it would actually fit our needs. C.J. Gillaspie asked if anyone spoke with Jed to see if he can help us with a zoning map. Al said he did not speak with Jed but that he had spoken with someone at TML and they suggested our city engineer as well. Al will do some further research and will report back to us at the October 6 meeting. No action was taken.

Discussion, consideration, action, if any, re: temporary no parking signs on Davis St. between Spring and Highland and also on Highland St. between Davis and Reagan. C.J. Gillaspie said that the parking near the current middle/high School gym has caused several issues. The cars being parked in that area are blocking driveways and some vehicles are even going through people's yards. Fire truck access is another issue with the parking. Another problem is that they are parking there after school as well and this is causing some issues with those that live in that area. C.J. would like to put up temporary no parking signs so that we will not continue to have these issues. Since the new school is currently being rebuilt, there is no need for permanent signage. Brian Muska pointed out that since it would be temporary, no ordinance would be needed. He said Westfest does the same with temporary signs during the fest. Everyone agreed to have C.J. put up the temporary signs.

Council member comments and request for items to be placed on future agendas. Al Vanek requested to put fencing ordinance as an agenda item.

On a motion by Cheryl Marak, seconded by Brian Muska, we adjourned at 7:03 pm.

  
Shelly Nors, City Secretary

  
Tommy Muska, Mayor