

MINUTES OF WORKSHOP MEETING: JUNE 23, 2015

Council Meeting:

1. Call to order: Mayor Tommy Muska called the meeting to order at 6:02 PM.
2. Roll Call: council members that were present – Jay Gerik, Brian Muska, Steve Vanek, and Mayor Tommy Muska. Al Vanek and Cheryl Marak were absent.
3. Discussion, consideration, action, if any, re: approve award of TxCDBG Sewer Improvement project. On June 4, 2015, bids were received for the 2012 Wastewater Interceptor Improvements project financed by CDBG for the City of West. A total of three bids were received on this project. A summary of each bid submitted is as follows: Pipe Works Constructors, LLC – \$214,580.00, TTG Utilities, LP - \$215,381.00, and Whitney Underground Utilities, Inc. - \$239,025.00. The available budget for the 2012 Wastewater Interceptor Improvements was \$240,349.00. All bids received were below the construction budget of the project. A thorough investigation into the bid and qualifications of the apparent low bidder was positive. Pipe Works Constructors, LLC has worked on similar projects for Walker Partners and they recommend award of the bid to Pipe Works Construction. On a motion by Steve Vanek, seconded by Jay Gerik, approve bid award to Pipe Works Constructors, LLC in the amount of \$214,580.00 for the 2012 Wastewater Interceptor Improvements CDBG project. All in favor, motion carried.
4. Discussion, consideration, action, if any, re: resolution supporting the submission of a Community Enhancement Grant application designating the Mayor as the City's Chief Executive Officer and authorized representative for the grant and committing to a match of \$17,500. Judy Langford with Langford Community Management Services was present and spoke in regards to a new grant that is being offered called the CEF (Community Enhancement Fund). Eligible activities/categories for the 2015 CE Fund include the development of facilities that would address any of the following needs: Public Health, Community Centers, Workforce Development/Education, Public Safety, and Renewable Energy. Judy stated that we could pick one of the five areas and apply based on the city's needs. Mayor Muska stated that our community center is in dire need of some improvements and that would be his first choice. On a motion by Steve Vanek, seconded by Brian Muska, approve resolution supporting the submission of a Community Enhancement Grant application designating the Mayor as the City's CEO and authorized representative for the grant and committing to a match of \$17,500. All in favor, motion carried. Judy Langford advised that since we approved moving forward with the application, we should get with Walker Partners on getting a cost estimate.
5. Discussion, consideration, action, if any, re: approve ordinance no. 150623A to place stop signs at Goddard/Harrison and at Padgett/Harrison. This was discussed at our June meeting and city attorney, Walter Reaves was asked to write up an ordinance for the permanent stop signs. On a motion by Jay Gerik, seconded by Steve Vanek, approve ordinance no. 150623A to place stop signs at Goddard/Harrison and at Padgett/Harrison. All in favor, motion carried.
6. Discussion, consideration, action, if any, re: approval of proclamation for June 25, 2015, as West State Champion Day. A celebratory parade will be held on Thursday, June 25 starting and ending at City Hall. Free refreshments and drinks are to be served and t-shirts will be sold. The players will also sign autographs on the city hall lawn. Mayor Muska would like to honor this day as West State Champion Day. On a motion by Steve Vanek, seconded by Brian Muska, approve the proclamation for June 25, 2015, as West State Champion Day. All in favor, motion carried.
7. Discussion, consideration, action, if any, re: approve ordinance no. 150623B requiring all billboards and off premise advertising to be approved by city council. On a motion by Jay Gerik, seconded by Steve Vanek to approve ordinance no. 150623B requiring all billboards and off premise advertising to be approved by city council. All in favor, motion carried.
8. Discussion, consideration, action, if any, re: approval of repair and painting of depot. Mayor Muska received a quote from Mr. Gremminger for \$1,000 to replace all rotten wood planks and decorative wood trim on the Depot. The Summer Vista students have already sanded the depot and the paint has been selected. Mayor reminded the council that we did receive \$5,000 from Union Pacific Railroad a few years back to help with repair and painting costs. On a motion by Steve Vanek, seconded by Brian Muska, approve the \$1,000 bid from Mr. Gremminger for carpentry work for the depot. All in favor, motion carried.
9. On a motion by Steve Vanek, seconded by Jay Gerik, we adjourned at 6:23 pm.

Workshop:

Mayor Muska called the Workshop to order at 6:24 pm.

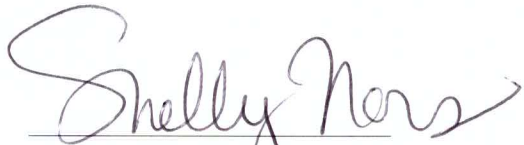
Present council members - Jay Gerik, Brian Muska, Steve Vanek, and Mayor Tommy Muska. Al Vanek and Cheryl Marak were absent.

Steven Adams with Specialized Public Finance was in attendance and he explained that he had prepared bond sizing scenarios for the City of West. The proposed issuances are assumed to have an amortization of 20 years and will be wrapped around the existing debt service to minimize the initial rate impact on citizens (I&S Tax Levy or W/S Fees).

He presented a packet showing the breakdown of each scenario as well as the projected required monthly increase from I&S Taxes and W/S revenues. Both scenarios shown were based on a \$5,000,000.00 bond. Steven said it would be best to go over the projects that the city would like to implement to determine if they should come out of the water sewer revenue or out of property taxes. For example, if it is a water improvement project, it should come out of the water sewer revenue fund. Typically debt out of property taxes usually pays for street projects/improvements or any other general fund type of expenditure.

Mayor Muska set a Town Hall meeting for July 2 at 6:30 p.m. The meeting will be held at the community center and the discussion will be about projects that can be funded from the sale of Certificates of Obligation.

On a motion by Steve Vanek, seconded by Jay Gerik, we adjourned out of workshop at 7:03 pm.


Shelly Nors, City Secretary


Tommy Muska, Mayor