

MINUTES OF CITY COUNCIL MEETING: January 6, 2015

1. Call to order: Mayor Tommy Muska called the meeting to order at 6:16 PM.
2. Mayor Muska gave the invocation and pledge.
3. Roll Call: council members that were present – Cheryl Marak, Brian Muska, Al Vanek, Steve Vanek, and Mayor Tommy Muska. Jay Gerik was absent.
4. On a motion by Steve Vanek, seconded by Cheryl Marak minutes for December 2, 2014 and December 22, 2014 were approved. All in favor, motion carried.
5. Citizen Comments: there were no citizen comments.
6. Discussion, consideration, action, if any, re: Melvin Adamson – concerned about waterway next to his house – 703 N. Main. Mr. Adamson did not attend the meeting so this item was not discussed.
7. Discussion, consideration, action, if any, re: Bill Sanders – audit. Mr. Sanders went over the city's annual financial report for the year ended September 30, 2014. Financial highlights that Mr. Sanders pointed out: The City's assets exceeded its liabilities by \$11,463,384 for the fiscal year reported. This compares to the previous year when assets exceeded liabilities by \$11,021,100. The City's financial position improved during the year. Capital assets, net of related debt, of \$4,062,482 include property and equipment. Net assets of \$3,113,653 are restricted by debt covenants imposed outside the City. Unrestricted net assets of \$4,287,249 represent the portion available to maintain the City's continuing obligations to citizens and creditors. The City's governmental fund reported an ending fund balance of \$1,973,631 this year. No action was taken. This item was tabled until next meeting.
8. Discussion, consideration, action, if any, re: City of Waco Humane Society – Animal Shelter Expansion. A recent inspection by the State Health Department noted deficiencies that can only be corrected through major renovation. City of West portion would be a total of \$6,576 (3 year commitment for \$2,192 a year). Mayor Muska stated that the city would pay \$2,192 every year for three years and this fee would be in addition to the normal billing that is established in our contract and is proposed to commence in October 1, 2015. On a motion by Cheryl Marak, seconded by Brian Muska to approve the 3 year commitment total of \$6,576 to the City of Waco Humane Society for their animal shelter expansion. All in favor, motion carried.
9. Discussion, consideration, action, if any re: Amendment to Article 13.02.004 Rates, Billing and Service Policies – Rates and Charges – for commercial out of City rates for water/sewer and water tap rates. Public Works Director, C.J. Gillaspie stated that the city currently was charging the same rate if you were located inside or outside city limits. For commercial water, he recommends the following charges for outside city limits: 0-3,000 gallons - \$60.00/Base; 3,001-10,000 gallons - \$4.90/1,000; 10,001 -20,000 gallons - \$5.50/1,000; 20,001 – 40,000 gallons - \$6.00/1,000; 40,001 gallons & up - \$8.50/1,000. He recommends the sewer rates for residential outside city be set at \$30.00. The installation cost for sewer tap rates for outside city be set at \$2,000. Bullhead installation costs for outside city he suggests the following: existing 1" for \$475.00; existing 2" for \$585.00; and existing 2+" for \$600.00. On a motion by Brian Muska, seconded by Al Vanek to approve the amendment to Article 13.02.004 changes to outside City commercial, sewer, tap, bullhead, and construction meter rates to those listed prices on the new rate chart. Also, add that service outside the City limits is subject to the approval of the City Council. All in favor, motion carried.
10. Discussion, consideration, action, if any re: Adopt and approve amendment to Article 13.02004 Rates, Billing, and Service Policies – Rates and Charges – for commercial out of City rates for water/sewer and water tap rates. On a motion by Steve Vanek, seconded by Brian Muska to adopt the amendments made to Article 13.02.004 changes to outside City commercial, sewer, tap, bullhead, and construction meter rates to those listed prices on the new rate chart. Also, add that service outside the City limits is subject to the approval of the City Council. All in favor, motion carried.
11. Discussion, consideration, action, if any re: Amendment to Article 13.04.005 Solid Waste – Monthly Service Charges - New Progressive Waste Management rate schedule for both commercial and residential. On a motion by Cheryl Marak, seconded by Brian Muska to amend Article 13.04.005 Solid Waste, Monthly Service Charges. Add in new Progressive Waste Management rate schedule for both commercial and residential. Take out the industrial rolloff rates. All in favor, motion carried.
12. Discussion, consideration, action, if any re: Adopt and approve amendment to Article 13.04.005 Solid Waste – Monthly Service Charges - New Progressive Waste Management rate schedule for both commercial and residential. On a motion by Brian Muska, seconded by Steve Vanek to adopt the amendments made to Article 13.04.005 Solid Waste, Monthly Service Charges. Add in new Progressive Waste Management rate schedule for both commercial and residential. Take out the industrial rolloff rates. All in favor, motion carried.
13. Discussion, consideration, action, if any, re: Amendment to Article 13.02.002 Rates, Billing and Service Polices - Application for Service. Add in service agreement to replace the wording that is already in Sec. 13.02.002. Public Works Director, C.J. Gillaspie requested that the City of West service agreement be added into the article. On a motion by Steve Vanek, seconded by Brian Muska to amend Article 13.02.002 Rates, Billing and Service Policies – Application for Service by taking out current wording in ordinance and replace with our City of West Service Agreement. All in favor, motion carried.
14. Discussion, consideration, action, if any, re: Adopt and approve amendment to Article 13.02.002 Rates, Billing and Service Policies – Application for Service. Add in service agreement to replace the wording that is already in Sec. 13.02.002. On a motion by Steve Vanek, seconded by Cheryl Marak to adopt the amendment to Article 13.02.002 Rates, Billing and Service Policies – Application for Service by taking out current wording in ordinance and replace with our City of West Service Agreement. All in favor, motion carried.

15. Discussion, consideration, action, if any, re: Review and approve Load Zoned Truck Route Ordinance. This item was not discussed. No action was taken.

16. Discussion, consideration, action, if any, re: Police Department copy machine lease – Chief Hudson. Chief Hudson spoke in regards about the high expense of printer toner that his department incurs. He suggested that it might be cost effective to look into leasing a color copier. He has already received one quote from CTWP in Waco. The proposal he received was for a new Kyocera TASKalfa 3051ci color copier for a 60 month lease price of \$204.76/month. Monthly maintenance: includes service, parts and toner for 3000 black and white copies. Black and white copy overages are billed at \$0.009 per copy. Color copies at \$0.08 per copy starting with first copy. Prices include installation and network setup including network printing and scanning to three computers. On a motion by Steve Vanek, seconded by Al Vanek to table this until Chief Hudson could provide the council with more proposals from other companies. All in favor, motion carried.

17. Discussion, consideration, action, if any, re: Waco and Heart of Texas Regional partnership. Susan with Waco and the Heart of Texas group presented about how they could collaborate with the City of West to increase tourism marketing and advertising. Their primary goals are to increase future room night bookings in the Heart of Texas lodging properties for conventions, meetings, tourism and sporting events. Another goal is to grow leisure visitation and group travel to Waco and surrounding areas like West. They plan is to increase exposure of West through paid advertising, promotions and public relations-generated media exposure. If West wanted to participate, the Waco and Heart of Texas Regional Group would distribute business guides at conventions, hotels, etc. These business guides would have coupons that our local business could advertise in. On a motion by Steve Vanek, seconded by Al Vanek to approve a 1 year commitment for \$15,000 to have a partnership with Waco and the Heart of Texas group. All in favor, motion carried.

15. Executive Session: Under the provisions of Government Code 551, the Council will meet in Executive Session to discuss:

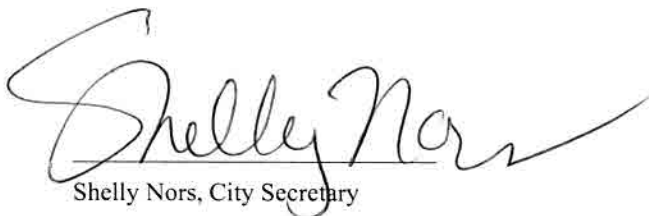
1.) Executive Session: A closed meeting will be held pursuant to Section 551.074 of the Government Code (V.C.T.A.) to address personnel issues.

The council entered into executive session at 7:18 pm to discuss personnel issues. The council adjourned out of executive session at 8:20 pm.

16. Discussion, consideration, action, if any, re: Monthly Departmental Reports. On a motion by Steve Vanek, seconded by Cheryl Marak to approve all Monthly Departmental Reports. All in favor, motion carried.

17. Council member comments and requests for items to be placed on future agendas: Mayor Muska asked that we add Steve Harrison to our next meeting agenda in executive session.

18. On a motion by Al Vanek, seconded by Brian Muska we adjourned at 8:22 p.m.


Shelly Nors, City Secretary


Tommy Muska, Mayor